

WHOLE HOUSE REFURBISHMENT

DYNAMIC PURCHASING SYSTEM

WH DPS



SCOTTISH PROCUREMENT ALLIANCE (SPA) – DRIVING SOCIAL VALUE

SPA provides compliant procurement solutions – Frameworks and Dynamic Purchasing Systems – which can be used by local authorities, housing associations and any organisation that is fully or partially publicly funded to procure works, goods and services for, construction, refurbishment and maintenance of social housing, schools and public buildings.

SPA is a free to join procurement solutions provider representing over 100 public sector organisations throughout Scotland, ranging from small co-operatives to regional and national RSL's and local authorities. SPA have a team of technical, procurement, social value and client support experts who operate from their Scottish base in Livingston.

SPA frameworks and Dynamic Purchasing Systems have been developed to provide an efficient route to market for users whilst ensuring value for money continues to be achieved. SPA provide bespoke support at every step of your procurement and project journey.

This support is provided free of charge for all Partners and Appointed Companies. SPA works with their Executive Board, Partners, and supply chain to promote the delivery of tangible benefits through all projects procured via their solutions. This ensures the benefit is not only enjoyed by those directly involved but a positive impact is provided to the wider community. A fundamental tenement of SPA's ethos is to ensure a positive social legacy through all their procurement solutions

All SPA procurement solutions are procured in accordance with The Public Contracts (Scotland) Regulations 2015 and developed to ensure nationwide coverage.

SPA is backed by LHC, established in 1966 and is acknowledged as one of the most experienced and respected providers of procurement frameworks in the construction sector.



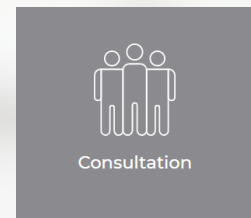
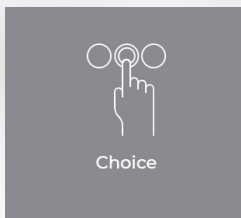
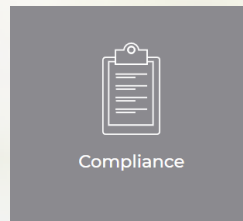
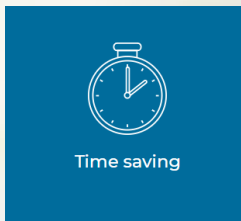
WHOLE HOUSE REFURBISHMENT DPS

SPA's Whole House Dynamic Purchasing System (DPS) was created to provide a flexible procurement solution for public sector organisations. The DPS was launched in 2020 and runs until 2028.

Using the DPS provides a simple, straightforward route to market for both buyers and suppliers. It provides public sector organisations with continuous access to a wide range of pre-qualified suppliers.

The DPS is a cost-effective procurement procedure that can limit the need for complex tendering processes, benefitting both the supplier and tendering organisation.

BENEFITS OF USING OUR DPS



- **Time saving** - Quick and easy access to approved suppliers
- **Compliance** - Confidence that you have access to pre-qualified trades with the right qualifications, experience and financial standing to deliver your project
- **Quality and value** - Only suppliers who offer quality and value are pre-qualified
- **Choice** - Access to a wide number of pre-qualified suppliers
- **Local delivery** - Offers the opportunity to engage with local suppliers supporting the wider Government aim of working with local businesses for economic growth
- **Consultation** - Where homeowners wish to nominate suppliers for the work, the DPS can make it easier for Factors to comply, as the DPS is open to new entrants. This provides the opportunity for new suppliers to apply to join the DPS at any time during its lifecycle.

PROJECT VALUES

Organisations within the central belt of Scotland can use the DPS for call off projects up to the value of £250,000 and organisations out with the central belt of Scotland can use the DPS for projects of any value as there is no upper value restriction.

SIX CATEGORIES OF WORKS:

- Kitchens, bathrooms and associated works
- Landscaping
- Electrical works
- Painting and decoration
- Heating services
- Multi-disciplinary (Installation of whole house internal and external works as defined in, but not limited to, the above categories of work).

HOW DOES A DPS DIFFER FROM A FRAMEWORK?

FRAMEWORK

- Maximum duration of 4 years
- Direct award permissible
- Fixed list of suppliers
- Call-off documents have to be in line with what was structured when establishing the framework
- Typically harder for small medium enterprises to access
- Finite number of suppliers

DPS

- No maximum time limit
- No direct award (further competition only)
- Flexible - suppliers can join during the lifetime of the DPS
- Allows Partners to use their own T&Cs, pricing and specification
- Increased accessibility for small medium enterprises
- No maximum number of suppliers

SUPPLIERS

Suppliers are appointed to the DPS in various regions for various workstreams. Please ask SPA for a full list of the suppliers currently appointed in your region.

Suppliers interested in joining the DPS appointed companies list should visit the SPA website here:

www.scottishprocurement.scot/dps/whole-house-refurbishment-wh/

ELIGIBILITY

SPA is part of LHC, a not-for-profit organisation, governed by public law, and a central purchasing body providing procurement services.

Over 100 publicly funded organisations throughout Scotland currently use SPA frameworks and DPS to procure works, goods and services to construct, refurbish and maintain social housing, schools and public buildings. The specific classes of public sector organisation authorised to use the framework include:

- Local Authorities and any subsidiaries and joint-venture vehicles of those Local Authorities
- Housing Associations and other Registered Social Landlords (RSLs)
- Health Authorities, Councils, Boards and Trusts
- Publicly funded schools
- Universities, colleges and other further education establishments
- Police authorities
- Fire and Rescue services
- Registered charities
- Government departments

NB: this is not a definitive list of potential users. Please contact SPA for a full list of eligible organisations.



ACCESSING THE DPS

Companies appointed to SPA Dynamic Purchasing System are required to pay a small percentage ('the levy') of the total value of every invoice submitted to clients and to submit quotations to clients that are inclusive of the levy. As a not-for-profit organisation, SPA returns surplus levy income to our Partners to support social value initiatives in the local communities they serve.

THE PROCESS OF USING OUR DYNAMIC PURCHASING SYSTEM

STEP 1

SPA Partner will register their DPS project with their Client Support Manager & complete Project Registration Form



STEP 2

SPA contacts all applicable **Appointed Companies** issuing a Project Registration Form to obtain an Expression of Interest (EOI) on the project.



STEP 3

Appointed Companies have 5 working days to return the EOI Form to **SPA**.



STEP 4

SPA will provide the Partner with the contact details of all **Appointed Companies** that confirmed interest via the EOI process.



STEP 5

SPA Partner will issue Mini Competition documents to all **Appointed Companies** that noted interest at EOI stage.



STEP 6

Appointed Companies return the completed ITT to the **SPA Partner**.



STEP 7

SPA Partner will evaluate Tender responses and issue successful/unsuccessful letters to **Appointed Companies**.



STEP 8

SPA Partner will provide **SPA** with the outcome of the Mini Competition, a copy of the formal contract award letter, the contract value and project timelines.

STEP 9

Project commences. **Appointed Companies** will upload declarations to the mySPA portal in line with the T&Cs of the framework.





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