

BECOME A DPS APPOINTED COMPANY

HOW CAN SUPPLIERS APPLY?

STEP 1

DPS is LIVE and **Candidates** can apply to join the DPS at any time during the next 8 years



STEP 2

Candidate registers onto SPA's e-tendering portal, Proactis, to access the Invitation to Participate (ITP)



STEP 3

Candidate submits a Request to Participate (RTP) via Proactis



STEP 4

SPA receives Requests to Participate (RTP) via Proactis



STEP 5

SPA have 10-15 working days to evaluate RTPs and decide whether to admit the **Candidate** to the DPS



STEP 6

SPA notifies the **Candidates** at the earliest opportunity



STEP 7

Successful **Candidates** are now **SPA DPS Appointed Companies**



STEP 8

SPA DPS Appointed Companies can now bid for work from **SPA Partners**



STEP 9

Appointed Companies need to ensure they maintain the relevant qualifications, insurances and minimum credit score to remain on the DPS

