

BIDDING FOR WORK FROM SPA PARTNERS

STEP 1

SPA Partner will register project with their Client Support Manager and complete a Project Registration Form.

STEP 2

SPA will generate a unique SPA Project Number for the project. **42017**

STEP 3

SPA will email all applicable **Appointed Companies** the Project Registration Form to obtain an Expression of Interest (EOI). 

STEP 4

Appointed Companies have 5 days to return the Expression of Interest (EOI) Form by email to **SPA**. 

STEP 5

SPA will provide the **SPA Partner** the contact details of all Appointed Companies that confirm interest in their project via the EOI process 

STEP 6

SPA Partner will issue Mini Competition documents to all **Appointed Companies** that noted interest at EOI stage. Please note, SPA recommend PCS Quick Quote Portal is used to issue the mini competition documentation.


STEP 7

SPA Partners will provide appropriate tender timelines to suit their project specific requirements.

STEP 8

SPA Partner will evaluate Tender responses and issue both successful/unsuccessful letters to Appointed Companies.

STEP 9

SPA Partner shall inform SPA of the outcome of the Mini Competition and confirm the contract value along with a copy of the formal contract award letter and project timelines. 

STEP 10

Appointed Companies will upload declarations to the mySPA portal in line with the T&Cs of the framework. 